

2026 Sciota Township Fee Schedule

Adopted 6/8/2026

Document Fees and Special Meetings.	
Service	Fee
Copy of Resolution	\$6.00
Copies of Ordinance	\$10.00
Photocopies – Letter, Legal or 8.5x11, Black and White	\$0.25/page
Zoning Letter Request (Lot eligible for building)	\$100.00
Zoning Letter Request (Lot eligible for building) In person, at Planning meeting	\$0
Planning Commission - <u>Special Meeting/Public Hearing</u> Meeting requested for a night different than the normally scheduled monthly meeting.	\$50.00 per board/planning member hearing fee plus reimbursement of actual costs for publishing required legal notices for meeting/hearing held on a night other than a regular meeting night
Planning Commission - Special Meeting / Public Hearing held same night as <u>Regular Planning Commission Meeting</u>	Reimbursement of actual costs for publishing required legal notices for meeting/hearing
Board of Supervisors <u>Special Meeting / Public Hearing</u> Meeting requested for a night different than the normally scheduled monthly meeting.	\$50.00 per board/planning member hearing fee plus reimbursement of actual costs for publishing required legal notices for meeting/hearing held on a night other than a regular meeting night
Board of Supervisors Special Meeting / Public Hearing held same night as <u>Regular Board of Supervisors Meeting</u>	Reimbursement of actual costs for publishing required legal notices for meeting/hearing

Rental	
Service	Fee
Town Hall Rental – (per day) Resident of Sciota	\$80.00 includes cleaning fee
Town Hall Rental – (per day) Non-resident of Sciota	\$100.00 includes cleaning fee
Non-profit/agency meeting open to the public	No charge

Cemetery	
Single Plat/Lot Purchase	Fee
Current Township Resident or past resident within 5 years.	\$250.00
Green burial/maintenance fee (separate from lot purchase) - Township Resident or past resident within 5 years.	\$200.00

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Stormwater Ordinance Permits (Rural Residential Zone)	
Service	Fee
Grading Permit Fee (1 acre or less of disturbance)	\$100.00
Grading Permit Fee (greater than 1 acre of disturbance)	Add \$100.00per Acre or portion

Residential Single Family		
Service	Fee	State Surcharge
Site plan review, and lot review by Township.	No Charge	
Plan Review Fee - Payable regardless if building takes place	65% of building permit	The greater of .0005 x valuation or \$1.00
Residential Permit Fee	Valuation based using the UBC Table 1A	\$1.00
Fire Suppression System (Sprinkler) Plan review.	Valuation based using the UBC Table 1A	The greater of .0005 x valuation or \$1.00
Solar Panels (Roof Mount or ground mount)	Valuation based using the UBC Table 1A	The greater of .0005 x valuation or \$1.00
Septic Permit (includes mandatory soil verification test by township Septic Inspector)	\$500 plus state surcharge	\$1.00
Auxiliary Dwelling Unit	Valuation based using the UBC Table 1A	The greater of .0005 x valuation or \$1.00
Auxiliary Dwelling Unit operating fee (No fee if resident is 65+ or infirm.	\$125 annually	
Plumbing Permit- Residential new	\$125.00	\$1.00
Mechanical Permit - Residential new	\$125.00	\$1.00

Building Residential Repair and <u>Maintenance or Remodel Permit</u>	
Service	Fee
Roofing	\$125.00 + \$1.00 State Surcharge
Siding	\$125.00 + \$1.00 State Surcharge
Window and/or exterior door replacement	\$125.00 + \$1.00 State Surcharge
Demolition	\$150.00 + \$1.00 State Surcharge
Plumbing Permits - Alteration/Remodel	\$125.00 + \$1.00 State Surcharge
-Irrigation System	\$125.00 + \$1.00 State Surcharge
Mechanical Permit - Residential Alteration/Remodel	\$125.00 + \$1.00 State Surcharge
-Residential Fireplace	\$125.00 + \$1.00 State Surcharge
Individual Septic Tank Systems Triennial Inspection	Charged by Outside Service

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Other Fees	
Service	Fee
Inspection Outside Normal Business Hours	\$60/hour, 1 hour minimum
Inspection for which no fee is specifically indicated	\$30 per inspection
Commercial Solar Collection System (Escrow account may be needed)	Valuation + State Surcharge
Ag buildings and grain bins – issued by Sciota Township	\$100

Persons requesting a building permit shall contact the clerk. In the event construction is started before a building permit is obtained, fees will be doubled. The fee schedule will be reviewed annually.

All emergency repairs need to be notified to the building inspector within 72 hours.

All pole barn type construction including pole barn accessory buildings are required to submit structural engineered signed plans with permit applications. Qualified agricultural exempt buildings are not included in this requirement.